

# POLICIES for BROADWAY PRODUCTION TROUPE

1. This is our most advanced group and as such we have big expectations. This group will create an amazing environment for students who are more serious about acting and makes a place for them to be challenged and surrounded by like-minded cast members. If your child is not ready to be in class (too inexperienced, not the right age for the roles available, etc.), we might ask them to try a different class first. This is for their benefit as well! We want everyone to be in the class that is right for them!
2. Every role, including non-speaking roles are important to the show. We are looking for students who want to be part of the team, regardless of what role they are cast in.
3. It is important to make all the rehearsals. We need a list of all potential absences to be written on the audition form. If there are excessive anticipated absences, it might affect casting including not being able to be cast in the show.
4. There is an audition process for various speaking, singing & dancing roles. See the character breakdown & audition packet for more information about what is required for each character and what to expect during auditions.
5. After casting, the rehearsal schedule is posted on the STUDENT PORTAL and lists what will be taught and when. Most of the time it will be full cast for the first 2 hours with smaller group numbers, scenes, and harmony work for the next 2 hours. As we approach our production date, classes will run longer.
6. When a student is absent, for any reason, it is up to the student to check the rehearsal schedule, and learn what they missed. They can learn from the choreography videos, pay for a private lesson, and/or ask friends to help them learn the content that was taught during the rehearsal when they were gone.
7. Even if the absence was announced/excused, the absent student will be removed from whatever content they missed learning. If they learn the missed content quickly and we have the ability to do so, we will place them back in the scene and/or dance. It is our hope to return students to the dance/scene, however some situations require everyone to be there to teach the content and we reserve the right to consider the dance done with whoever showed up to rehearsal.
8. All lines must be memorized by the "off book" deadline. Failure to meet this deadline might result in the unmemorized lines/scenes being cut from the show and/or given to a different character to say.
9. We teach and review all the elements of our show during rehearsals, but expect to spend time outside of rehearsals memorizing lines & lyrics, practicing with the choreography videos, and developing your character's believability including their voice, movement, and facial expressions.
10. We do not require, but strongly encourage parents to assist with at least one item to help put this show together. We have a sign-up list and strongly encourage parents to find one thing to help with. Jobs range from quick and easy at home jobs to more involved. Many hands make light work.
11. We expect students to be able to quietly take instruction and be a team player. Disruptive behavior including: constantly talking, interrupting, running around, back-biting, etc. may result in termination from class. No refunds will be given for classes taken. Any funds paid towards the Production Fee will be placed as a credit on your account to be used for future classes at MTT.